

"We, the Woodland Cree people, will develop and maintain a self-supporting community for our children, which respects the individual, all people, the environment and other communities."

Post-Secondary Policies

Eligibility

Sponsorship is not always guaranteed. Eligibility to be considered for sponsorship does not guarantee that an individual will be approved to receive support.

Sponsorship priority:

1. Must be a member of Woodland Cree First Nation
2. Continuing student applications
3. New post-secondary students
4. Program of study - applicants must be moving up in educational level.

Ex. certificate → diploma → degree → masters → doctorate

Exceptions require permission from the Adult Education Coordinator in consultation with the Educational Authority

5. Approved institutions require accreditation and are based on the Adult Education team expertise and follow guidelines based on the federal government list. To learn more about this, please visit the; [Master List of Designated Educational Institutions](#).

At the request of the WCFN Education Authority, applicants may be required to provide proof of accreditation for the institution/program of choice.

6. Applicants seeking linear level education
7. Applicants with discontinued sponsorship

Application Process

- Request an application by emailing sponsorship@cadottelakeschool.ca or visit <https://wcfnea.ca/adult-education>
- Email completed applications to sponsorship@cadottelakeschool.ca
- The approval process requires a minimum of 14 working days to review COMPLETED applications. Incomplete applications will be sent back. Late applications may not be approved

Submission Deadlines

- September course start date: May 15
- January course start date: November 15
- Spring course start date: February 15
- Summer course start date: April 1
- Off-set start date: 3 months prior to start date

Full-Time Students

To be eligible for sponsorship a student must be enrolled and attending a full-time course load.



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Sponsorship

The Adult Education Coordinator will review the cost of tuition and may cover all or partial payments depending on the Nation's annual allocations.

- Allowance allotments are as follows:
 - Living Allowance - \$750 per month
 - Rent/Housing - up to \$1250/month
 - Off-nation members only
 - A copy of a rental agreement or utility in your name.
 - Books - \$750.00 per year .
 - Students will receive allowance payment as follows: Fall semester \$375, Winter semester \$375
 - Dependent Children Stipend - \$200/child
 - \$200/child up to 3 children. Additional children will be sponsored at \$50/month

In the event of a relative's death, personal illness, hardship or injury- students may be able to access one annual emergency payment of \$500. Requests need to be made in writing to the Adult Education Coordinator. Requests will be determined on an individual basis in consultation with the Education Authority and will depend on available funds.

Spring/Summer Programming

Must be identified in advance on the application and approved prior to registering

Student Field Placements

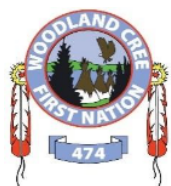
Students attending full-time field placement and enrolled in a field placement course must be identified on the course schedule to be included in sponsorship costs on the acceptance letter.

Mid-month Course Start-ups

Sponsorships will be pro-rated for courses that start/end to the closest 1st or 15th of each month.

Continuing Sponsorship - a student attending the same program consecutively

- Continuing students, in good standing, will have priority sponsorship.
- All continuing students MUST reapply before May 15 of each academic year.
- Failing a course will result in a conversation with the Adult Education Coordinator.
- Each semester students are responsible to submit course fees, course schedule and OFFICIAL course transcripts/marks to the Adult Education Coordinator before December 15, May 1, and immediately after Spring or Summer sessions. Contact the Adult Education Coordinator to make alternate arrangements.
- Students are sponsored for the duration of the program to a maximum of 4 years. Alternate arrangements must be arranged through the Education Board.
- Changing or transferring programs is considered a new application and will be approved in the order it was received.
- Program credit or graduation is considered complete.



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Withdraw/Dismissal from Programs

It is our priority to sponsor and support our students to be successful and experience well-being during their studies.

All students who feel that they need to withdraw from a post-secondary program are required to contact the Adult Education Coordinator to ensure that we can keep our academic records updated and provide support as much as possible.

It is the student's responsibility to inform the institution of withdrawal status.

In the event a student withdraws after the institution's acceptable date where WCFNEA is required to pay full fees, sponsorship will be discontinued for 1 school year unless approved by the Education Authority

Dismissal or failing 50% of the course load from the post-secondary institution may result in the student being put on sponsorship probation. During probation students will have 4 weeks to demonstrate their commitment to their education by providing progress reports showing improved attendance, passing marks, a certain percentage of completed assignments and developing education goals that will keep the student focused and accountable for their education. All documents must be received by the Adult Education Coordinator prior to the agreed upon date. If the student fails to complete any parts of the probational areas sponsorship will be discontinued for 1 year. All disputes will be taken to the Education Authority.

Dishonesty of attendance, course completion, mark submission, nonattendance or any mark alteration will result in immediate suspension of sponsorship

Graduation Celebration and Honorarium

- Any students wishing to participate in their graduation ceremonies must request in writing to the Education Coordinator **at least 2 weeks** prior to the event.
- Students must complete a travel application, provide the graduation invitation, 2 pieces of ID and banking information.
- Sponsorship amounts will be based on standardized per diems and mileage rates, round-trip from home community and community of event, cost of 1 room for 1 night at the standard rate of \$175/night. Sponsorship will be provided for only the graduate.

Late applications still require a 14-day processing period; at this point applicants will be reimbursed the same amount as stated above.

Graduation Incentive for 2 or 4 year Diploma/Degree from Accredited University

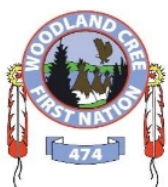
Copy of diploma and photo ID must be emailed to sponsorship@cadottelakeschool.ca

- \$500 - Diploma Completion
- \$1000 - Degree Completion (BA, BED, BS, MED, PHD, MD, EDD, etc.)

Confidentiality Freedom of Information

Under no circumstances is WCFN Education Authority able to disclose or discuss any student/member information without written consent from the applicant.

All disputes will be brought to the Education Authority for a final decision.



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